



Ensuring Health Care Access for Everyone

Open Until Filled

Youth and Family Engagement Specialist

HealthFinders Collaborative (HFC), a community health center, provides a comprehensive primary access point to health services for marginalized families in Rice and Steele Counties. Through primary care, medication assistance, patient education and advocacy, and community-based wellness programming, HFC works across the continuum of wellness to collaborate and engage communities in their own health. HFC believes in the inherent capacity of our patients and communities to support health and wellness. Established in 2005, HFC is a growing non-profit in the dynamic field of community health care.

HFC is looking to hire 1 FTE.

Position: Youth and Family Engagement Specialist (licensed or unlicensed individuals are welcome to apply; bilingual in English/Spanish or English/Somali preferred)

Exempt, .8-1.0 FTE, benefit eligible

Salary Classification: Primarily Faribault or Northfield school-based sites, HFC clinics

Location: Mostly days, some early evenings and weekends

Expected Schedule:

Salary Range: \$48,672-83,200/year for 1.0 FTE

Position Description:

Successful candidates will work to create programming aimed at prevention, early identification, intervention and care coordination for students and families who are at risk of developing substance use issues or are currently impacted by substance use disorders. Services will also focus on strategies to maintain, restore, and improve student's academic functioning and social functioning, as well as behavioral health, in a manner that applies to accepted professional social work and/or behavioral health knowledge, skills and values. This position will provide individual and group interventions to students who are identified as at-risk of developing substance use issues, as well as community outreach work, in an in-person, virtual, or phone capacity. A majority of these services will be provided in the school setting, but there is potential for services to be community- or clinic-based as well. This position will support the coordination of student and family care, working in collaboration with other professionals, community partners, school personnel and other support staff. If appropriate, this position will also provide support, supervision and the coordination of undergraduate level social work interns. Compensation based upon degree, licensure, and experience.

Primary Responsibilities:

School Collaboration

NORTHFIELD 706 Division St S · Northfield, MN · 507.646.8964
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OWATONNA 134 Southview St · Owatonna, MN · 507.214.6662

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- Collaborate with school-based student support teams to create, implement and evaluate interventions and programming aimed at prevention, early identification and intervention, and care coordination to ensure that students and families impacted by substance use, or at risk of being impacted, have access to the appropriate resources within the community.
- Attend collaborative meetings with student support teams to discuss additional opportunities to address risk factors related to substance use and mental health concerns.
- Build positive relationships with students, families and school staff to promote the health, well-being and academic success of students within the district.
- Advocate for recovery, and provide ongoing education within the school, community, as well as to HFC staff and volunteers.
- Consultation with teachers, student support teams, and other school personnel regarding issues related to substance use
- Support development of sober events and activities, held at partnering schools and in the community.

Individual and Family Work

- Support implementation of SBIRT model to identify students and family's level of need, connection to rapid comprehensive assessments and referrals to treatment.
- Provide consultation and family engagement including navigating healthcare, social service, and juvenile justice systems.
- Facilitate individual student check ins to continuously assess risk factors and needs.
- Support parent education events and communications.
- Support CHESS model and grant program goals.
- Provide education about substance use disorders to students identified as at risk of a substance use disorder.

Care Coordination

- Collaborate with HFC staff and programs to meet the needs of the community.
- Provide necessary referrals, care coordination and follow up services to ensure the health, safety and well-being of students.
- Support developing processes, procedures, workflows, and policies to support the coordination of work between the school, students/families and other behavioral health providers
- Provide advocacy, complete referrals for appropriate services and collaborate with external collaterals to ensure student and family needs are addressed.

Program Development and Supervision

- Offer and develop programming for the school and organization to address substance use and mental health topics, as well as address social determinants of health, through the creation of events and activities related to prevention, education and intervention, and facilitating seminars, workshops and presentations.
- If applicable: Supervise student interns and clinicians seeking licensure, within the scope of practice, and as permitted by, the appropriate board and license under which the individual is practicing.

Other Responsibilities and Expectations

- Attend regular HFC staff and departmental meetings, as well as participate in trainings and other educational opportunities identified to support the work in this role.
- Engage in professional development to support the utilization of evidence-based practices to address prevention and intervention for those impacted by substance use disorders.
- Complete documentation of work being done, in accordance with data tracking and management requirements.
- Complete all administrative forms and tasks related to this role at HealthFinders Collaborative, including documentation, caseload management, billing (if applicable), reporting and program improvement initiatives.
- Provide data on students and families served, types of services and interventions provided, and referrals that are being made.
- Maintain student privacy and confidentiality in accordance with HFC policies and HIPAA regulations.
- Maintain clear professional boundaries with students and families, as well as with school collaterals.
- Ability to work independently, which may include some evenings and weekends.

Experience and Qualifications:

- Undergraduate or Graduate degree in the mental health/substance use/social work/youth development fields, or equivalent.
- Licensure as an LSW/LCSW, LGSW/LICSW, ADC/LADC, LPC/LPCC or MFT/LMFT in the State of Minnesota strongly preferred.
- Excellent written and verbal communication skills.
- Previous experience in a school-based setting.
- Experience with diverse communities, demonstrated practice of cultural competency, and the ability to work constructively with historically underserved communities.
- Bilingual in Spanish/English or Somali/English, and familiarity with Latinx and East African cultural practices strongly preferred.
- Previous experience with case management, youth and family work, and/or with individuals impacted by substance use disorders.
- Reliable transportation and ability to travel within the service area.
- Must have compassion and desire to work with individuals and families in recovery and/or mental health process
- All HFC staff must conduct themselves in a manner that is congruent with character etiquettes and expectations as a professional and outlined within the staff handbook and relevant professional guidelines

To apply, please submit a cover letter and resume to:

Wendy Sara at sara.wendy@healthfindersmn.org